

We, the Students of the University of Missouri – Kansas City, in order to form a cohesive and responsible self-government, serve the collective interest of the University’s Student Body, encourage intellectual excellence and self-determination, and act on behalf of students’ needs, do establish and endorse this Constitution for the UMKC Student Body and all Student Organizations therein.

Article I - Establishment

Section 1 – Authority

- A. This Constitution shall supersede all official documents of the UMKC Student Government Association.
- B. This Constitution shall supersede all previously existing Constitutions or Bylaws of the UMKC Student Government Association.

Section 2 – Name

- A. The name of the governing body established under this Constitution shall be the University of Missouri – Kansas City Student Government Association (UMKC SGA).

Section 3 – Membership

- A. The registered electorate of each Divisional council shall be considered a registered member of the SGA electorate and shall be entitled to all voting privileges. B. Councils shall track membership and voting using an electronic system provided by the Office of Student Involvement for all official records of registered members.
- C. Membership in the Divisional councils shall be open to any currently enrolled student or employee of the University.
- D. Any member of the Executive Branch, Legislative Branch, or Judicial Branch must meet the minimum eligibility requirements, including a cumulative GPA of 2.5 and six (6) credit hours of current enrollment, and must not be on student conduct disciplinary

or honor code probation. The requirement to be enrolled in six (6) credit hours will be waived for Doctoral students who have completed their formal degree course work and have passed their comprehensive or matriculation examination, and are continuously enrolled in at least one (1) hour of research in the Fall and Spring semesters.

E. All potential candidates for an SGA Office must have accumulated 12 hours of credit at UMKC before filing for office.

F. Payment of dues is not a mandatory requirement to be considered a member of UMKC SGA.

Section 4 – Governance

A. The UMKC Student Government Association shall be divided into three governing branches, those being the Executive Branch, Legislative Branch, and Judicial Branch. No Branch shall exercise any power exclusively belonging to either of the other branches.

Section 5 – Faculty Advisor

A. A qualified UMKC faculty or staff member (at least 75% FTE) must be selected by the membership as an advisor.

B. The UMKC Vice Provost for Student Affairs and Dean of Students shall appoint a faculty advisor, which shall be written into the official HR Job description of the Director of the Office of Student Involvement.

Article II - The Executive Branch

Section 1 – Investiture of Power & Composition

A. The executive powers of UMKC Student Government Association shall be vested in the Executive Council.

1. These executive powers include but are not limited to:
 - a. Enforcement of legislation enacted by SGA;

- b. Disbursement of funds from the Student Activity Fee, as designated by the Student Senate;
- c. Administration of SGA Elections and votes by the Student Body; and d. Such other and further powers granted to the Executive Council by legislative act.

B. The Executive Council shall maintain and delegate powers to two standing agencies, the Student Activity Fee Committee (SAFC) and the Electoral Commission.

Section 2 – Requirements & Term of Office

A. The Executive Council may adopt by two-thirds (2/3) of the Council bylaws which do not conflict with this Constitution deemed necessary and proper for the conduct of its business or that of any of its agencies.

B. Any bylaws adopted by the Executive Council must be ratified by a three-fourths (3/4) majority vote of the Student Senate within two meetings after the Council's adoption of the bylaws.

1. Any bylaw adopted that fails to be ratified shall be considered void. 2.

Enactment of any bylaw shall take immediate effect upon ratification by the Senate.

C. The Executive Council bylaws may provide additional qualifications and duties of the Executive Council and its agencies.

D. The Executive Council bylaws shall be posted to RooGroups when adopted.

Section 3 – Requirements & Term of Office

A. No Executive Council Officer shall concurrently hold more than one Executive Officer position, or otherwise serve as a Student Senator, Committee Member of the SAFC, or as an officer within their respective Divisional or Organizational Council(s).

B. All newly elected officers shall assume full duties of office on May 1st of the elected year.

C. The paragraph numerated in this section shall not apply in the instance an

emergency election occurs during the academic year.

Section 4 – The Executive Council

A. Chaired by the President, the Executive Council shall consist of the following nonvoting officers: the President, the Vice President, the Internal Affairs Director, and the Comptroller. The Executive Council shall also consist of the following non-voting officers: the President’s Chief of Staff, and the Press Secretary.

B. Powers of the Executive Council:

1. Form and delegate executive powers to agencies; and
2. Levy sanctions as provided in the Executive Bylaws.

C. Duties of the Executive Council:

1. Represent UMKC SGA in matters of general concern and to serve as the official representatives of the UMKC Student Body in expressing opinion and interest to faculty, administration, and student organizations;
2. Act upon and enforce resolutions passed by the Student Senate;
3. Abide by all Executive Bylaws ratified;
4. Represent the Student Body in campus affairs;
5. Serve as the liaison between the Student Body and University Administrators, faculty, and staff;
6. Act according to the duties of each specific office as provided in this Constitution;
7. Approve funds from the Student Activity Fee as budgeted and approved by the Student Senate for use by UMKC SGA;
8. Approve funds for the SAFC from the Student Activity Fee as designated by the Student Senate;
9. Delegate the administration of SGA Elections to the Electoral Commission;
10. Provide and make publicly available on RooGroups minutes from all meetings at least one (1) week prior to the regularly scheduled meeting at which said minutes

will be voted upon for approval;

a. Minutes shall include a summary of each speaker, any and all debates, and roll call vote tallies;

11. Upon request, make available at no charge an electronic copy of the certified transcription of minutes of any regularly scheduled meeting;

12. Attend all UMKC SGA Executive Council Meetings; and

13. Serve at least seven (7) office hours per week, Monday through Friday 7:00am to 7:00pm and an additional four (4) hours of logged time spent in or out of the Office working on SGA-related matters.

D. The Executive Council may advise the Student Senate upon resolutions under consideration by the Senate.

E. Per the Missouri Sunshine Laws, the Executive Council shall not make any content of its meetings confidential.

F. Grounds for removal include the inadequate fulfillment of aforementioned duties or the violation of regulations described in the Guidelines for Recognized Student Organizations, University policies, or any federal, state or local laws.

Section 5 – The Office of the President

A. The President is the Chief Executive Officer of the UMKC Student Government Association and shall be SGA's official representative.

B. The Powers of the President:

1. Enact legislation by signing legislation passed by the Student Senate;
2. Veto either in whole or in part legislation passed by the Student Senate;
- 3.

Nominate any position on the UMKC Supreme Court, subject to the confirmation process provided within this Constitution; and appoint a Chief of Staff and a Press Secretary, subject to confirmation by the Student Senate;

- a. All nominations must be officially submitted in a written document to both the Speaker of the Senate and the Speaker pro tempore of the Senate to

be placed on the docket of the Senate for confirmation.

4. Delegate the duties of the Executive Council to its officers and agencies; and
5. Such other and further powers granted to the President by the legislature. C.

The Duties of the President:

1. Develop, implement, and monitor a course of action for UMKC SGA; 2. Regularly meet with UMKC Chancellor and Provost and report updates to the Student Senate at their meetings;
3. Serve on the Intercampus Student Council;
4. Set an agenda and preside over all Executive Council Meetings;
5. Nominate an eligible candidate for any vacant seat of the UMKC Supreme Court;
6. Sign or veto legislation passed by the Student Senate within one (1) week of its final passage;
7. Ensure SGA's compliance with the rules and regulations of the University;
8. Delegate the allocation of funds designated by the Student Senate for use by all student organizations other than UMKC SGA to the Student Activity Fee Committee; and
9. Delegate the administration of all SGA Elections to the Electoral Commission.

Section 6 – The Office of the Vice President

A. The Powers of the Vice President:

1. All powers imbued to the President in this Constitution, but only in the absence of the President's availability.

B. The Duties of the Vice President:

1. Perform the duties of the President if the President is unable to carry those duties out;
2. Serve as a member of the Intercampus Student Council;

3. Conduct the UMKC Student Government Association's student organizational re-registration and registration process for the Fall & Spring semesters;
4. Facilitate the approval process for new student organizations;
5. Ensure RooGroups provides an accurate list of all recognized student organizations at the University; and
6. Complete duties delegated by the President.

Section 7 – The Internal Affairs Director

A. The Duties of the Internal Affairs Director:

1. Furnish at each Student Senate meeting a copy of minutes from all Executive Council meetings that took place since the preceding senate meeting;
2. Present a list of all Senators who have failed to maintain adequate attendance and are thereby eligible for removal to the Student Senate at the beginning of each regularly scheduled meeting;
3. Provide an electronic transcription of regularly scheduled Executive Council and Student Senate meetings upon request at no charge;
4. Serve as an alternate member of the Intercampus Student Council if the President or Vice-President are unavailable;
5. Serve as the undergraduate representative for the UMKC chapter of the Associated Students of the University of Missouri upon request from their chapter president;
6. Send attendance records of absent Senators to their respective Divisional or Organizational Council Presidents, as enumerated in Article III, Section 9, Clause E; and
7. Complete duties delegated by the President.

Section 8 – The Comptroller

A. Duties of the Comptroller:

1. Chair and preside over the Student Activity Fee Committee and serve as the treasurer for the SGA Executive Council;
2. Prepare and timely present a report of all Student Activity Fee allocation recommendations made by the SAFC to the Student Senate;
3. Prepare and maintain a detailed record of all organizations' funding requests and allocations that come before the SAFC throughout the academic year;
4. Provide an updated Student Activity fee balance at the start of each SAFC meeting;
5. Establish regular, bi-weekly meeting time for SAFC to convene, and if needed, emergency meetings in addition to the bi-weekly meetings; and
6. Send a copy of the minutes from each SAFC meeting to the Co-Advisors of SAFC, Student Affairs Fiscal Officer, SGA President, and Internal Affairs Director within 48 hours after the SAFC meeting.

Section 9 – Appointed Positions

A. The President will appoint a Chief of Staff and a Press Secretary, subject to confirmation by the Senate by a simple majority vote.

B. Duties of the Chief of Staff:

1. Maintain an accurate schedule for the Executive Board including calendars, campus events, committee meetings and SGA meetings;
2. Organize the ideas from meetings of the Executive Board in one central location;
3. Reach out to resources and partners when needed;
4. Complete assignments delegated by the Executive Council;
5. Attend office hours to organize Executive Council for upcoming meetings and /or events;
6. Coordinate with the Press Secretary for upcoming events and news that will be released to the public; and
7. Attend all meetings for the Executive Council and the SGA Senate.

C. Duties of the Press Secretary:

1. Posting on the Student Government Association social media outlets, such as Instagram, Twitter, and Facebook about news and information from all three branches of the SGA;
 - a. These posts will inform students about major events happening on campus and information that they need to know;
2. Create a monthly newsletter to inform UMKC students about campus activities;
3. Coordinate the implementation of the Executive Branch's communication and interactive engagement through a variety of platforms; and
4. Represent all branches of SGA to all media outlets such as, but not limited to, local and campus newspapers and social media outlets.

Section 10 – The Student Activity Fee Committee

A. Duties of the Student Activity Fee Committee:

1. As an executive agency, the Student Activity Fee Committee is responsible for the disbursement of funds from the Student Activity Fee as designated by the Student Senate.

B. Student Activity Fee Committee Members:

1. Membership:

- a. The SAFC shall be comprised of the SGA Comptroller, a Co-Chair, one (1) representative from each of the Divisional Councils and the following Organizational Councils:
 - i.* The Multicultural Student Organization Council
 - ii.* The Sexuality and Gender Alliance
 - iii.* Interfraternity Council
- b. Any UMKC Student eligible to be a student organization officer is eligible to serve on the committee.
- c. If no student is willing to serve as the representative for a Divisional Council, the Divisional Council President will appoint a student from the academic unit,

and the appointment should be approved by the Comptroller.

d. The Vice Provost for Student Affairs and Dean of Students will select a faculty advisor, with first preference given to the Director of the Office of Student Involvement. The Committee may select two additional faculty or non student-UMKC Staff Members to form a non-voting Resource Council to consult the SAFC. The SAFC will select these members by majority vote and may remove these members by majority vote. At any given time, the Resource Council may not exceed three (3) members.

e. Any SAFC member can nominate a Resource Council member for the SAFC's consideration.

f. All student organizations not listed as a Divisional or Organizational Council shall be referred to as "Organizations."

2. Duties of the Student Activity Fee Committee Representatives: a. Review funding requests at least prior to a meeting and be ready to present: *i.* An approval, abstention, or opposition of the request and the reasoning for that determination; or

ii. A request for more information;

b. Attend a week-long SAFC training and annual allocations sessions; c. Maintain adequate attendance as provided in the Executive Bylaws throughout their term; and

d. Report to their respective student organization's president, faculty advisor, and treasurer concerning funding requests approved by the SAFC.

3. Term of Office:

a. A SAFC Representative's term shall last one academic year and a SAFC Representative may serve more than one term.

b. All SAFC Representatives shall be elected, and their names and the names of alternate representatives submitted to SGA by the end of the spring semester of each year.

c. Failure to submit the name of an SAFC Representative will result in the loss of representation and funding until the Council is able to submit the name of the representative and their alternate to SGA.

d. All SAFC Representatives shall be available in the summer semester for regular meetings and training sessions.

e. Each SAFC Representative will receive a \$300.00 stipend each fall, spring, and summer session.

4. Election of SAFC Representatives:

a. The election of new representatives from academic units must be from unit wide elections. All academic Council Constitutions must address the issue of elections, removal, succession, and alternates of SAFC Representatives. b. The election of the Organizational Council Representatives must come from their membership organizations.

c. Councils seeking assistance in conducting an election may seek the help of the Electoral Commission.

C. The SAFC Co-Chair

1. Duties of the SAFC Co-Chair:

a. Upon request by the Comptroller, chair any meeting of the SAFC; b. Record the minutes of every SAFC meeting and submit them to the Comptroller and Vice Provost for Student Affairs and Dean of Students within 24 hours after the meeting;

c. Record attendance of all SAFC members;

d. Keep regular contact with the Comptroller and assist in preparing materials for regularly scheduled SAFC meetings; and

e. Chair the SAFC Funding Guidelines Committee and hold one (1) meeting per year to review the SAFC Funding Guidelines.

2. The Co-Chair will receive an additional \$200.00 stipend per fall, winter, and spring semester.

3. The Co-Chair will be elected by the SAFC during the summer session and will be accountable to the SAFC advisor and the Comptroller.

D. The SAFC Auditor

1. An independent position of the SAFC but accountable to the Comptroller, the SAFC Auditor is a part-time appointment hired by the Office of Student Involvement.

2. Duties of the SAFC Auditor:

a. Report to the SAFC Comptroller;

b. Obtain receipts of events held by Organizations that receive funds from the Student Activity Fee; and

c. Compare receipts of events to funding requests on a random basis and determine whether the allocated funds were used consistently with how they were requested.

E. Disbursement of Funds from the Student Activity Fee

1. All student organizations must be in good standing with the Office of Student Involvement prior to requesting funds from the SAFC, SGA or Councils. No organizational funds may be used if an organization is not in good standing. 2. Funds requested by an organization prior to completing the re-registration will be denied.

3. All organizations shall be treated equally.

4. The SAFC, Divisional, or Organizational Council shall not base their funding decision on political or religious ideology.

5. Any item to be purchased costing \$10,000 and over must be bid out and required paperwork shall be submitted six (6) weeks in advance, pursuant to the Office of Student Involvement procedure.

6. All requests must be submitted on the Student Activity Fee Request Form available on RooGroups in a timely manner.

7. Requests not submitted on the Student Activity Fee Request Form and late

requests will be denied.

8. Requests shall be submitted along with any supporting documentation deemed important to the funding request (e.g. itineraries, honorarium requests, quotes and receipts).

9. Annual Budget Fashion Requests:

a. Divisional and Organizational Councils can request up to \$12,000 annually.

b. Student organizations can request up to \$5,000 annually.

c. Divisional and Organizational Councils are expected to submit their annual budgets with the re-registration by the deadline set by the SAFC advisor to be reviewed by the SAFC in the summer semester.

d. Revisions of Annual Budget Request Form and process shall be posted by April 1st.

e. Annual budgets submitted after the deadline will be rejected. f. Any organization who does not set an annual budget will be required to submit event-by-event requests.

g. Any Organization, Divisional or Organizational Council seeking funding must submit the request through the Student Activity Fee Request Form, along with any supporting documentation deemed important to the funding request (e.g., itineraries, honorarium requests, and receipts)

h. An Annual Budget is a collection of all events an organization believes will occur within the fiscal year.

i. Instructions for submitting an annual budget shall be listed on the Student Activity Request Form, located on RooGroups.

j. Divisional or Organizational Councils that received an annual budget allocation from SAFC will not be allowed to return for additional funding.

k. Funds can be transferred for a similar scope event with written authorization of the Comptroller or to a different event with majority vote from the SAFC.

10. Event-By-Event Requests

- a. The maximum amount of funds from the SAFC that may be allocated to any Divisional or Organizational Council requesting in an event-by-event fashion in a single fiscal year is the average of what is allocated to Council annual budgets.
 - b. The maximum amount of funds from the SAFC that may be allocated to any Organization requesting in an event-by-event fashion in a single fiscal year is the average of what is allocated to all Organization annual budgets combined.
 - c. Divisional or Organizational Councils that submit multiple event-by-event requests may be required to present at multiple meetings.
 - d. Funds may only be requested for events occurring in the current fiscal year (July 1st-June 30th) within which they are submitted.
 - e. The deadline to be heard in a meeting is 5 PM of the Friday ten (10) days prior to the SAFC meeting.
 - f. The date of the event should be two or more (2+) weeks from the SAFC meeting in which the request will be heard.
 - g. The date of the travel should be five or more (5+) weeks from the SAFC meeting in which the request will be heard.
 - h. Funds can be transferred for a similar scope event with written authorization of the Comptroller or to a different event with majority vote from the SAFC.
- 11.

Violations and Consequences of Violations

- a. First violation: The account of the organization shall be frozen for one (1) month after the incident is reported and a warning shall be issued to the President and Faculty Advisor of the organization by the Comptroller.
- b. Second violation: The account of the organization shall be frozen for the remainder of the semester after the incident is reported and a second warning shall be issued to the president and advisor of the organization by the Comptroller.
- c. Third violation: The account of the organization shall be frozen for the

remainder of the academic year and funds returned to SAFC.

d. Using funds to purchase items not requested and approved by SAFC without written authorization of the SGA Comptroller shall result in:

i. First violation: The account of the organization shall be frozen for one (1) month after the incident is reported and a warning shall be issued to president and advisor of the organization by the comptroller.

ii. Second violation: The account of the organization shall be frozen for the remainder of the academic year and funds returned to SAFC.

e. Transferring funds to any university department and/or other organization without written authorization of the SGA Comptroller shall result in: *i.* First violation: The account of the organization shall be frozen for one (1) month after the incident is reported, funds must be returned to SAFC account, and a warning shall be issued to the President and Advisor of the organization by the Comptroller.

ii. Second violation: The account of the organization shall be frozen for the remainder of the academic year and funds returned to SAFC.

f. Violations not listed in this Constitution shall be decided by the Executive Council on a case-by-case basis.

12. Criteria for Reviewing Requests

a. Requests shall be judged based on:

i. Breakdown and justification of the budget.

ii. Relevance to the Organization's mission.

iii. Evaluation of outside revenue (e.g., fundraising, Councils, Schools).

iv. Past financial performance/budgeting of the Organization.

v. Recommendations and reports provided by the Auditor.

vi. The number of students likely to be involved or participate in the organization's effort.

13. Appeals

a. Grounds for Appeal

- i.* The bylaws of the SAFC were not applied properly.
- ii.* Difference in the interpretation of the bylaws (terms and definitions).
- iii.* Difference in the assessment of an application or criteria.
- iv.* An incorrect mathematical calculation.
- v.* Inaccurate information was used to determine the funding allocation.
- vi.* Biases demonstrated by members of the hearing committee.
- vii.* Exceptional circumstances may be considered on a case-by-case basis; the applicant must clearly state the circumstances and provide the necessary documentation/rationale.

b. Appeals Process

- i.* All appeals shall be forwarded, in writing, to the Vice Provost for Student Affairs and Dean of Students, or their designee, as soon as possible by stating the grounds of appeal and proposed resolution.
- ii.* The Vice Provost for Student Affairs and Dean of Students, or **their** designee, will review each appeal on a case-by-case basis and provide a written response to each appeal decision.

Section 11 – The Electoral Commission

A. The Electoral Commission shall consist of at least five (5) voting members, including the Electoral Director, and must always be an odd number of members. B.

Powers of the Electoral Commission:

- 1. Any executive power delegated by the Executive Council or otherwise granted by the Legislature.

C. Duties of the Electoral Commission:

- 1. Advertise and conduct a process for the filing of candidates;
- 2. Certify the election results for;
 - a. Executive Council Officers;

- b. Student Senators from each Divisional and Organizational Council; and
 - c. All SGA student referenda, recall elections, special elections, and constitutional changes requiring a student body vote;
- 3. Advertise all of the following information that is pertinent at least five (5) full school weeks prior to the date of the election and continuing for the entire campaign period:
 - a. The date of the election as set in accordance with the SGA Constitution; b. The offices to be filled by the election along with the duties, qualifications, and benefits of that office;
 - c. The place and dates where filing notices of forms, information, and documentation may be obtained and returned within five (5) full school weeks; and
 - d. The availability and sign-in procedure for online voting;
- 4. Be available to Divisional and Organizational Councils upon a council's request that the Commission fulfill all the below duties for any of the following elections:
 - a. The annual election for council members and/or officers within their division or council; and
 - b. Any referenda, recall election, special election, and Constitutional change requiring an election that would take place within the division or council;
- 5. Prepare, print, and collect candidate declaration forms by a specific deadline set by the Commission in accordance with the SGA Constitution and ensure each candidate form submitted is date stamped by the Office of Student Involvement;
- 6. Prepare Ballots listing Candidates in the order in which the Candidates filed;
- 7. Permit only candidates for the Offices of President and Vice President to run and be elected as a joint ticket, with names appearing together on the ballot and to be voted on as a single unit; and
- 8. Collect and make publicly available campaign statements not to exceed 500

words from each candidate running for an Executive Council Office.

D. The Electoral Director shall not receive any additional pay from the SGA Operations Budget or from the operations budgets of the Divisional and Organizational Council or governing body for the elections described above.

E. Divisional and Organizational Councils shall be financially responsible for all expenses associated with advertising their elections.

Section 12 – Electoral Commission Personnel

A. The Electoral Director

1. Duties of the Electoral Director:

- a. Chair the Electoral Commission and exercise only those powers enumerated by the Election Code;
- b. Preside over all meetings of the Electoral Commission;
- c. Nominate members of the Electoral Commission according to the Director's estimate of the election workload;
- d. Enter all pertinent election data into the online voting system under the supervision of the Director of the Office of Student Involvement; and e. Determine if a need arises requiring physical polling places in addition to the online voting system.

2. Appointment Process of the Electoral Director

- a. The Executive Council shall advertise the availability of the Electoral Director Position beginning at least three (3) full weeks prior to the First Regular Student Senate Meeting of the month of November.
- b. Students interested in the Electoral Director Position may apply for the position on RooGroups and shall be presented to the Executive Council for consideration.
- c. The Executive Council shall vote to select a nominee for Electoral Director and present that nominee to the Student Senate for confirmation by a simple

majority vote.

3. Term of Office

a. The Electoral Director shall serve from the immediate date of their appointment until May 30th of the following academic year.

4. Qualifications

a. The Electoral Director must meet minimum eligibility requirements, including a cumulative GPA of 2.5 and six (6) credit hours of current enrollment, and must not be on student conduct disciplinary action or honor code probation. The requirement to be enrolled in six (6) credit hours will be waived for Doctoral Students who have completed their formal degree course work, have passed their comprehensive or matriculation examination, and are continuously enrolled in at least one hour of research in the Fall and Spring semesters. Potential candidates must have accumulated 12 hours of credit at UMKC before filing for office.

B. The Electoral Commissioners

1. At least four Electoral Commissioners shall make up the Electoral Commission, and any additional members must maintain an even number of Commissioners. The Commissioners shall exercise no power not enumerated to the Commission by the Electoral Code.

2. Commissioners shall be nominated by the Electoral Director subject to confirmation by the Student Senate by a three-fourths (3/4) majority vote. 3. Term of Office & Requirements:

a. Commissioners shall serve from the date of their appointment until the expiration of the Electoral Director's term.

b. Electoral Commissioners must meet minimum eligibility requirements, including a cumulative GPA of 2.5 and six (6) credit hours of current enrollment, and must not be on student conduct disciplinary action or honor code probation. The requirement to be enrolled in six (6) credit hours will be

waived for Doctoral students who have completed their formal degree course work, have passed their comprehensive or matriculation examination, and are continuously enrolled in at least one hour of research in the Fall and Spring semesters. Potential candidates must have accumulated 12 hours of credit at UMKC before filing for office.

4. Duties of the Electoral Commission:

- a. Require candidate declaration forms to be turned into the Election Commission by a time set at no later than 4:00 p.m. on the last filing day;
- b. Conduct a mandatory meeting for all candidates by no later than five (5) pm the same day candidate declaration forms are due;
- c. Distribute copies of the Election Code, the Office of Student Involvement Rules for Election Publicity, the Student Organization Conduct Code of the University of Missouri-Kansas City, the Student Conduct Code of the Collected Rules and Regulations of the University of Missouri, and all other required forms to all candidates at the mandatory meeting, and obtain the signature of every candidate acknowledging that they received the above materials;
- d. Appear before the Student Senate, UMKC Supreme Court, and/or Divisional and Organizational Councils when summoned and cooperate in every manner possible;
- e. Preparing the electronic form for all ballots;
- f. Maintaining all online voting records on RooGroups;
- g. Publicizing the election results and certifying the same to the Student Senate or to the appropriate Divisional or Organizational Council in a timely manner;
- h. In administering the annual SGA Election, the Electoral Commission shall be responsible for collecting, preparing, printing, and making publicly available a candidate spending report form. Candidates shall make a good faith effort to fully complete the spending report, and every candidate must file the completed

report form no later than five days after the election. The spending report form shall ask for the following information:

- i.* The candidate's name;
 - ii.* The office the candidate was seeking;
 - iii.* The amount of money the candidate and others on his/her behalf spent in the election campaign; and
 - iv.* The source of money expended in the campaign.
- i. It is the duty of the Electoral Director to be present at Student Senate meetings when proposed elections are to be discussed; and
- j. The Electoral Commission may conduct an online balloting process for any election where the only items up for consideration are SGA Constitution Amendments and/or student referendum. In these situations, the Board still follows all existing procedures for advertising the election. The Board must use all technical means to publicize this event and make it accessible for all students. A detailed plan for this type of election must be submitted to the Student Senate six weeks prior to the start of polling.

Section 13 – Compensation of Executive Officers

- A. The President shall receive an annual compensation of Six Thousand Dollars (\$6,000.00) to be paid monthly for the completion of duties outlined in this Constitution.
- B. The Vice President shall receive a stipend of Four Thousand Dollars (\$4,000.00) for the completion of duties outlined in this Constitution.
- C. The Internal Affairs Director shall receive an annual compensation of Four Thousand Dollars (\$4,000.00) to be paid monthly for the completion of duties outlined in this Constitution.
- D. The Comptroller shall receive an annual compensation of Five Thousand Dollars (\$5,000.00) to be paid monthly for the completion of duties outlined in this

Constitution.

E. The Electoral Director shall receive an annual compensation of Five Hundred Dollars (\$500.00) to be paid at the conclusion of the SGA General Election and completion of duties of the Electoral Director.

F. The appointed positions will each receive an annual compensation of Two Thousand Dollars (\$2,000.00) to be paid monthly for the completion of duties outlined in this Constitution.

G. All required hours must be served and logged in order to receive the monthly disbursement of the stipend. Stipends will be withheld until office hours and additional hours are made up by the Office of Student Involvement.

Section 14 – Succession

A. General elections for Executive officers shall be held on the second Monday in March each year unless the Senate sets a different date within twenty days thereof 1. The different date must pass with three-fourths ($\frac{3}{4}$)majority vote 2. An application for the Press Secretary position and the Chief of Staff position will open a week after the Executive Officer Election.

B. If a vacancy occurs in the Office of the President, the Vice President shall become the President. The new President shall then appoint a Vice President subject to the Student Senate's approval by a three-fourths ($\frac{3}{4}$) vote.

C. If a vacancy occurs in the Office of the Vice President, the President shall appoint a replacement to fill the Office of the Vice President subject to the Student Senate's approval by a three-fourths ($\frac{3}{4}$) vote.

D. If vacancies in the Offices of the President and Vice President occur concurrently, the Internal Affairs Director shall serve as an interim President until a special election is held to fill both vacancies, which must be held within one (1) month of the occurrence of said vacancies.

E. If a vacancy occurs in the Office of the Internal Affairs Director, the President shall

appoint an Internal Affairs Director subject to the Student Senate's approval by a three-fourths (3/4) vote.

F. If a vacancy occurs in the Office of the Comptroller, the President shall appoint a Comptroller subject to the Student Senate's approval by a three-fourths (3/4) vote, during which time the SAFC Co-Chair shall act as Comptroller Pro-Tempore.

G. All confirmation votes shall be preceded by an interview of the nominee by the entire Senate.

Section 15 – Transition

A. Outgoing Executive Council Officers must conduct an orientation with the incoming Executive Council Officers during the first month following the election of the Executive Council.

1. This orientation period shall consist of the outgoing officers assisting the newly elected officers as they become acclimated to their new duties.
2. The outgoing officers of the Executive Council shall participate in the orientation process without monetary remuneration.
3. The newly elected officers of the Executive Council shall have full jurisdiction over all decisions made from the time they take office.

Article III - The Legislative Branch

Section 1 – Investiture of Legislative Authority & Composition

A. The Legislative Powers of the UMKC Student Government Association shall be vested in the UMKC Student Senate.

1. Legislative proposals shall take one of the following forms:
 - a. Senate Proclamation: Any legislation that seeks to support, condemn, or otherwise make a public statement on behalf of UMKC SGA.
 - b. Senate Resolution: Any general piece of legislation.

c. Senate Allocation: Any legislation that involves funds from the Student Activity Fee shall be designated as a Senate Allocation Bill.

B. The Legislative Branch shall be composed of the Legislative Board and the Student Senators.

1. Administration of the Student Senate shall be conducted by the Legislative Board.

2. Standing committees consisting of the Internal Affairs Committee, Public Relations Committee, and the Senate Resolutions Committee shall conduct preliminary review of proposals and other matters.

C. The Legislative Board shall be composed of the Speaker of the Senate, Speaker Pro Tempore, the FYC Directors, Chair of the Public Relations Committee, and the Chair of the Senate Resolution Committee.

D. The Student Senate shall consist of two (2) senators from each of the following Divisional Councils:

1. School of Humanities and Social Sciences;
2. Henry W. Bloch School of Management;
3. School of Education, Social Work, and Psychological Sciences;
4. School of Nursing and Health Studies;
5. School of Medicine;
6. School of Law;
7. School of Science and Engineering;
8. Conservatory;
9. School of Dentistry;
10. School of Pharmacy;
11. School of Graduate Studies.

E. The Student Senate shall also consist of one (1) senator from each of the following

Organizational Councils:

1. Fraternity and Sorority Affairs;
2. Multicultural Student Organization Council;
3. Sexuality and Gender Alliance;
4. Student-Athlete Advisory Council.
5. Environmental Student Council
6. International Roos

a. International Roos will consist of two (2) senators.

F. The Student Senate shall also consist of eight (8) At-Large seats. At-Large Senate seats shall not have any official ties to a Divisional or Organizational council.

1. Students wishing to fill an At-Large Senate seat shall provide their names to the electoral commission chairperson no later than two (2) weeks prior to the official date of the SGA elections.
2. Any Senator elected to an At-Large seat shall serve a term of (1) year coinciding with the term of the Divisional and Organizational Council Senators.
3. The Student Senate may increase the number of At-Large seats for the next session with a two-thirds ($\frac{2}{3}$) majority vote.
4. Each At-Large Senator shall have all the same rights and responsibilities as standing Divisional and Organizational Council Senators.

a. However, At-Large Senators will not have representation on the Student Activity Fee Committee.

G. The Internal Affairs Committee shall be comprised of approximately one-fourth ($\frac{1}{4}$) of the Senators.

H. The Public Relations Committee shall be comprised of approximately one-fourth ($\frac{1}{4}$) of the Senators.

I. The Senate Resolution Committee shall be comprised of approximately one-third ($\frac{1}{3}$) of the Senators.

J. The Tip-Box Committee shall be comprised of approximately one-fourth ($\frac{1}{4}$) of the

Senators.

Section 2 – Legislative Bylaws

- A. The Legislative Branch shall adopt bylaws that shall not conflict with this Constitution.
- B. The bylaws adopted are deemed necessary and proper for the conduct of business within the Legislative Branch and shall be enacted upon approval by a two-thirds (2/3) vote of the Student Senate.
- C. The bylaws may provide additional qualifications, duties, and procedures of the Legislative Branch but are not to be in conflict with this Constitution.
- D. The bylaws shall take immediate effect upon enactment.
- E. The bylaws of the Legislative Branch shall not be subject to veto by the SGA President.

Section 3 – Requirements for Office

- A. No Senate Member shall serve in more than one officer position or as senator for more than once council at a time nor concurrently serve on the Executive Council, UMKC Supreme Court, Electoral Commission, or SAFC.

Section 4 – Term of Office and Elections

- A. All newly elected officers shall assume full duties of office on May 1st of the elected year.
- B. Elections for Senators will be held two weeks prior to the second to last Full Senate session each year unless the Senate sets a different date. Divisional and Organizational councils may choose to be on the general Senate ballot or have a separate election process.
The different date must pass with three-fourths ($\frac{3}{4}$) majority vote.
- C. The SGA Election Director will facilitate balloting, collecting candidate statements, and electioneering for each Divisional Council.

- a. An Ad-Hoc Electoral Commission consisting of six (6) senators can be formed at the discretion of the Speaker and the Electoral Director to ensure the integrity of the electoral process

D. All students will receive a ballot for their primary major to vote on the Divisional Council.

E. If Divisional Councils have a separate election process that they want to keep, they must meet with the election director, or the ad-hoc electoral commission to review election processes, past election complaints, and Council constitutions for:

1. Competitiveness
2. Transparency
3. Participation from students

F. If the process is approved by the director or committee, the Divisional Council must elect their senators before May 1st or a date agreed upon by the Council and Speaker/Election Director.

G. The Speaker of the Senate will be elected by the current Senate session at the last meeting of the spring semester.

1. Newly elected Senators may deliberate during the Confirmation hearing, but shall not vote.

Section 6 – Training

A. All senators must go through a mandatory training session of UMKC SGA and University Policies, as well as Robert's Rules of Order and Parliamentary Procedure, and diversity training.

B. All training sessions shall be led by the Speaker of the Senate, Speaker Pro Tempore, Faculty Advisor, or Guest Speaker.

C. The Speaker shall be responsible for creating and distributing to all members of the Senate a policy and procedure manual containing this Constitution, legislative bylaws, and Robert's Rules of Order.

Section 7 – Student Senate Meetings

A. All meetings of the Student Senate shall be public and open to all persons. B. The regular meetings of the Student Senate shall be held bi-weekly during the regular academic year.

C. Student Senate meetings shall not be held concurrently with meetings of the SAFC.

D. Student Senate meetings shall follow the format provided in the Legislative Bylaws and parliamentary procedure. Any ambiguities shall be remedied by Robert's Rules of Order.

E. A quorum of the Senate shall consist of two-thirds ($2/3$) of the Student Senate in good standing, enumerated below.

F. Special meetings of the Student Senate may be called at any time by the Speaker of the Senate, by a three-fourths ($3/4$) vote by the Legislative Board, or by any five (5) Senators

1. No matter of business may be acted upon during a Special Meeting of the Student Senate unless specified in the call for the Special Meeting.

2. Every member of the Senate shall be notified in writing at least 24 hours prior to the time of the Special Meeting.

G. All appointments or re-appointments of a Senator must be received by the SGA Internal Affairs Director and the Speaker of the Senate at least one week in advance of the next regularly scheduled Student Senate Meeting.

Section 8 – Committee Meetings

A. All meetings of the Senate Committees shall be public and open to all persons. B. The regular meetings of the Senate Committees shall be held bi-weekly during the offset week of the regularly scheduled senate meetings in the regular academic year.

C. Student Committee meetings shall not be held concurrently with meetings of the SAFC or any meeting of the Student Senate.

D. The Chairs of the Committees shall submit the meeting minutes from their Committee meetings to the Speaker of the Senate within seventy-two (72) hours of the meeting.

a. The minutes at a minimum, shall include the call-to-order time, attendance of members, amendments offered, an overview of the debate, the vote-breakdown on pieces of legislation, and the adjournment time.

Section 9 – Attendance

A. Members of the Student Senate must maintain adequate attendance throughout their term in office. Failure to maintain attendance is grounds for removal by the Speaker of the Student Senate in conjunction with the respective council's President. B. A failure to maintain adequate attendance is defined as two (2) consecutive unexcused absences or three (3) unexcused absences overall in a single semester.

1. The occurrence of two (2) consecutive unexcused absences will result in the removal of the Senator's right to vote and the freezing of funds in their Council's student activity fee account and all accounts of all suborganizations.

a. Frozen funds and the right to vote will be reinstated if and when the Senator is present at two (2) consecutive Student Senate Meetings.

2. The occurrence of three (3) unexcused absences shall be subject to sanctions provided in the Legislative Bylaws.

C. The SGA Internal Affairs Director shall present a list of all Senators who have failed to maintain adequate attendance and are thereby eligible for removal to the Student Senate at the beginning of each regularly scheduled meeting. The Senator's name shall remain on the list for a period of two (2) Senate meetings. After the two (2) Senate meetings have elapsed, the names shall be removed, provided there was no additional failure to maintain adequate attendance. A record of each Senator's Attendance, however, shall be supplied to the appropriate Divisional or Organizational Council no later than the Friday following the Student Senate meeting.

Each Senator that appears on the list of Senators eligible for removal shall be considered members in poor standing, thus not counting towards the quorum of the Senate.

D. A Senator will not be deemed absent if they have sent an alternate in their place from their respective Divisional or Organizational Council. Any alternate standing in for an absent Senator shall count for purposes of a quorum of the Senate and be awarded full voting privileges for the duration of the Senate meeting. A Senator will be allowed the use of alternates for no more than three (3) regularly scheduled meetings during the course of their term. The Speaker must be informed of the alternate no less than twenty four (24) hours prior to the regularly scheduled Senate meeting in which the Senator will not be in attendance. If a Senator exceeds the allowed use of alternates, the absences will be unexcused and the Senator will be subject to the provisions outlined within this Constitution and any Bylaw adopted by the Legislature.

E. The attendance records of absent Senators shall be sent to their respective Divisional or Organizational Council Presidents and made public on the SGA Website and on RooGroups by the 5:00pm on the Friday after each regularly scheduled meeting. These records shall include:

1. The attendance at the most recent Student Senate meeting;

2. The Senator's overall attendance at the time the report is generated; and 3. The SGA standing of the Senator's Council due to attendance records;

F. All records of attendance shall be reset at the beginning of each semester. G. Attendance of Senate Committee meetings shall be determined by Legislative Bylaws.

Section 10 – Good Standing

A. Good Standing shall be defined as adequate fulfillment of responsibilities, including attendance, and duties/powers outlined in sections 10 & 11, subsections A-C

- a. Adequate fulfillment of responsibilities shall be defined as completing one of the duties outlined in Article 3, Section 11, Subsection C, Points 1-12 per

semester, which shall be approved by the Speaker and Internal Affairs Director after presented to them by a Senator

- i. If the Speaker and Internal Affairs Director disagree on what a Senator presents as a fulfillment of a duty, they shall deliberate with the Chairs of the committee's
 - ii. A Simple Majority vote will determine if what the Senator presents is valid for fulfillment of a duty; if yes, it will satisfy the requirements for good standing for that Senator for that semester unless attendance requirements are not met. If no, the Senator is still subject to Subpoint A.
- b. Any officer that is not in good standing with the Senate at the end of the semester shall not be eligible to receive a stipend, and will be subject to removal from the Senate.
 - c. Any officer not in good standing with the Senate at the end of session (last meeting in April) is ineligible to run for office the following year.

Section 11 – Powers of the Legislature

A. Powers of the Legislative Board

1. Initiate and conduct investigations and inquiries;
2. Bring sanctions consistent with this Constitution against any member of UMKC SGA; and
3. Act on behalf of the Student Senate to perform administrative tasks.

B. Powers of the Speaker of the Senate shall include;

1. Appoint any Senator to a standing committee; and
2. Preside over meetings of the Student Senate

C. Powers of Student Senators shall include:

1. Prepare and introduce legislative proposals;
 2. Be recognized to speak at Student Senate meetings;
 3. Make motions, requests, points, and inquiries during Student Senate meetings;
- and

4. Vote upon any matter before the Student Senate and in their assigned Senate Committee.

Section 12 – Duties of the Legislature

A. Duties of the Legislative Board

1. Perform all administrative tasks for the Legislative Branch.
2. Review, deliberate, and vote upon articles of impeachment of any member of SGA.

B. Duties of the Speaker of the Senate

1. Preside over all meetings of the Student Senate.
2. Collect and review each Senator's Committee preferences, and duly assign Senators to Senate Committees.
3. Keep in regular contact with Divisional and Organizational Council Presidents and Council Senators to discuss any issue that the Senate may address.
4. Assist Senators with developing legislation.
5. Only cast a vote as a Student Senator in the event of a tie.
6. Conduct regular trainings for senators at the beginning of each academic year and other trainings as necessary
7. Abide by and enforce this Constitution and all Legislative Bylaws.
8. Survey senators and if permitted by the body with a majority vote, approve statements on behalf of the Senate when out of session.

C. Duties of Student Senators

1. Attend Student Senate meetings and the meetings of all committees to which the Senator is assigned.
2. Advocate on behalf of the student interests and promote the general welfare of the UMKC Student Body.
 - a. This includes, but is not limited to, leading or engaging in a SGA event or SGA/Student Council town hall, etc., as deemed fit by the Speaker &

Internal Affairs Director.

3. Prior to the conclusion of each academic year, approve an annual budget based on finance projections prepared by the Student Affairs Fiscal

Officer from the Student Activity Fee

a. The Budget must include an operating budget for use by SGA and a designated amount of funds for the purpose of allocation to Councils and Organizations.

4. Prepare, introduce, deliberate, and vote upon legislation.

5. Review, deliberate, and vote upon Divisional and Organizational Council, and Student Organization charters, constitutions, bylaws, and amendments. 6. Adopt an Electoral Code for use in managing SGA Elections.

7. Examine and approve minutes from the previous Student Senate meeting. 8.

Submit committee assignment preferences to the Legislative Board. 9. Work with the UMKC Administration, faculty, and staff to obtain full information concerning University policies, procedures, events, and incidents that affect student interests or concerns.

10. Investigate matters pertinent to the interests of the Student Body. 11. Review, deliberate, and vote upon presidential vetoes of Senate legislation. 12. Perform any additional duties prescribed in any Legislative Bylaws adopted by UMKC SGA.

Section 13 - The Internal Affairs Committee

A. The Student Senate shall create the Internal Affairs Committee, a standing committee necessary and proper for the conduct of Senate business. B. The Legislative Board shall assign one-fourth ($\frac{1}{4}$) of Senators to the Internal Affairs Committee.

C. Members of the Internal Affairs Committee shall elect one of the members to be the Committee's Chair.

The Chair of the Internal Affairs Committee shall be the Speaker Pro Tempore of the Senate.

D. Duties of the Internal Affairs Committee

1. Meet with an authoring or sponsoring Senator of any Senate Resolution pertaining to operations, procedures, structure or other internal aspect of UMKC SGA and prepare a report to present to the Student Senate at the regularly scheduled meeting.
2. Vote as a Committee on recommendations of Senate Resolutions assigned to the Committee and nominees.
 - a. A recommendation of support of a Senate Resolution shall require a plurality vote by Committee members in attendance at the Committee meeting.
3. Present a Committee report and provide recommendations on assigned Senate Resolutions and nominees to the Student Senate.
4. Conduct investigations and inquiries into alleged offenses by At-Large Senators and present to the full Senate a disciplinary recommendation.

Section 14 – The Public Relations Committee

A. The Student Senate shall create the Public Relations Committee, a standing committee necessary and proper for the conduct of Senate business. B. The Legislative Board shall assign one-fourth ($\frac{1}{4}$) of Senators to the Public Relations Committee.

C. Members of the Public Relations Committee shall elect one of the members to be the Committee's Chair.

D. Duties of the Public Relations Committee

1. Review any Senate Proclamations bills introduced. Proclamations with unanimous support of the Public Relations Committee shall be deemed enacted. Contested proclamations shall proceed to a vote by the Student Senate.
2. Vote as a Committee on recommendations of a contested Senate Proclamation.
3. Present a

Committee reports and provide recommendations on Senate Proclamations to the Student Senate.

Section 15 – The Senate Resolution Committee

- A. The Student Senate shall create the Senate Resolutions Committee, a standing committee necessary and proper for the conduct of Senate business.
- B. The Legislative Board shall assign one-fourth ($\frac{1}{4}$) of Senators to the Senate Resolutions Committee.
- C. Members of the Senate Resolutions Committee shall elect one of the members to be the Committee's Chair.
- D. Duties of the Senate Resolutions Committee
 - 1. Review any Senate Resolutions introduced that are not reviewed by the Internal Affairs Committee.
 - 2. Vote as a Committee on recommendations of a contested Senate Resolutions.
 - 3. Present Committee reports and provide recommendations on Senate Resolutions to the Student Senate.

Section 16 – The Tip Box Committee

- A. The Student Senate shall create the Tip Box Committee, a standing committee necessary and proper for the conduct of Senate business.
- B. The Legislative Board shall assign one-fourth ($\frac{1}{4}$) of Senators to the Tip Box Committee
- C. Members of the Tip Box Committee shall elect one of the members to be the Committee's Chair
- D. Duties of the Tip Box Committee
 - 1. Promote awareness of the tip box among the student body to ensure widespread knowledge of and engagement with.
 - 2. Promptly and efficiently respond to submission made to the tip box, ensuring that each student's voice is heard and considered.
 - 3. Identify and prioritize the most pressing concerns of the student body based on the feedback received.
 - 4. To communicate these concerns to the full Student Senate, the Executive Board, and relevant Senators for further action and resolution.

Section 17 – Divisional & Organizational Councils

A. Each Divisional Council charter or constitution shall provide for a representative form of government. The respective charter or constitution shall provide for initiative, referendum and recall for its members. The Divisional and Organizational Councils must include as members, every student who is required to pay any part of the Student Activity Fee required by the University of Missouri-Kansas City, and is recognized as being registered as a student in the particular divisional/academic unit. A copy of the charter, constitution, and by-laws shall be filed with the Administrative Vice President of the SGA and the Office of Student Involvement.

B. Each Organizational Council may decide its own form of government, as well as the methods of elections and the qualifications for its elected officers and representatives.

C. Minimum qualifications for elected officers of Divisional and Organizational Councils shall consist of:

1. Enrollment as a full or part-time student in the respective division.
2. Retention of good academic standing as defined by their respective academic units throughout the term of office.

3. Not at any time during his/her term, be placed on disciplinary probation.

D. Each Divisional and Organizational Council shall budget its own expenses within the limitations of this document. Individual Divisional and Organizational Councils shall have sole jurisdiction and control over their own budgetary decisions. Neither the Executive Council nor the Student Senate shall have any jurisdiction or control over these decisions.

E. The Duties of the Divisional and Organizational Councils shall consist of, but not be limited to:

1. Providing an orderly form of government for each unit recognized by the university.

2. Acting on behalf of the student population of each unit with respect to matters affecting the individual unit.

F. In order to be considered as a Student Senator legally holding office, the Divisional and/or Organizational Council must present an updated officer list to the SGA Internal Affairs Director and the Office of Student Involvement before the first Student Senate meeting of the academic year.

G. Those Divisional and Organizational Councils represented at the first meeting of the academic year shall be granted full voting rights and be considered legally holding office.

The Student Activity Fee account will be frozen and the right to vote will be removed if:

1. A Divisional or Organizational Council lacks representation at two (2) consecutive Student Senate meetings.
2. The release of the frozen funds and the right to vote will be reinstated if and when the Divisional or Organizational Council representatives are present at two (2) consecutive Student Senate meetings.

H. The Vice Provost for Student Affairs and Dean of Students may authorize the freezing of Student Activity Fee accounts.

Section 18 – Succession & Transition

A. When a vacancy occurs in the Student Senate, a representative appointed by the respective Divisional or Organizational Council shall fill said vacancy. B. Said individual's term shall be immediate from the date of appointment until April 30th of that academic school year.

C. The Speaker must meet with the incoming Speaker during the first month following the election. This orientation period shall consist of the former Speaker assisting the newly elected speaker with their new duties.

Section 19 – Compensation of Legislative Officers

A. The Speaker of the Senate shall receive a compensation of \$1,500 to be paid at the end of each semester in \$750 portions for the completion of their duties provided in this Constitution.

B. Officer compensation should be reviewed when necessary to account and adjust for the current economic climate.

Section 20 – First-Year Council Directors

A. The duties of the First-Year Council Directors:

1. Establish a team of 20 first-year students interested in pursuing student government;
2. Establish regular, weekly meetings for FYC to convene;
3. Track attendance of all FYC members and enforce the attendance policy per Section 19;
4. Coordinate with other branches of student government, organizations on campus, and administration to host guest speakers, events, and workshops for FYC members;
5. Attend Executive Council Meetings and Senate Meetings;
6. Send out weekly reports recapping the previous meeting and what to expect from the next regularly scheduled meeting; and
7. Accomplish all other tasks outlined in Section 21.

Section 19 – First-Year Council (FYC)

A. The First-Year Council shall be composed of a maximum of 20 members. These members shall be selected through a process determined by the First-Year Council Directors serving for that academic year.

B. The First-Year Council shall be tasked with learning about campus resources and life, while also addressing issues directly related to the first-year experience. The responsibilities and tasks of FYC members are as outlined:

- a. Develop an understanding of SGA and its procedures;
- b. Develop an understanding of campus resources and dynamics;
- c. Investigate student concerns and develop solutions to those concerns;
- d. The 20 members shall undergo weekly leadership and team development training facilitated by the First-Year Council Director(s);
- e. Members of the First-Year Council shall have the ability to co-author and present bills with a Senator on the Senate floor; and
- f. Shall maintain regular academic standing set forth by the University of Missouri - Kansas City.

C. The First-Year Council Director role shall be composed of a maximum of 2 directors:

- a. FYC Director positions shall be elected by the current FYC members prior to May 1st;
- b. Current FYC Directors may not run for the elected position unless there are not enough candidates to fill both spots;
- c. FYC Director(s) shall serve for a full academic year and may serve for a maximum of 2 terms;
- d. In the event of a vacancy, the single FYC Director shall be in charge of FYC until a special election can be held to fill the vacancy;
- e. In the event of two vacancies, FYC will be discontinued until a special election can be held to fill at least one vacancy; and
 - i. In the event of any special election for FYC Director, the student body must be made aware of the available position at least two weeks in advance and candidates must meet the eligibility guidelines per Article 1 Section 3 – Membership.
 - ii. The candidates will each be voted upon by the Senate body, and the candidate(s) with the most votes will be selected for the position as long as a two-thirds (2/3rds) majority vote is satisfied for each candidate.
- f. In the event of a split decision between the FYC Directors on all matters regarding FYC, the Senate Speaker shall reserve the right to cast the deciding vote.

D. Attendance policy of FYC members are as outlined:

- a. FYC members are permitted 2 unexcused absences per semester:
 - i. Members who exceed this limit may be subject to removal from the council per the FYC Directors discretion.
 - ii. An unexcused absence is considered any absence without prior notice.
 - iii. In the event of an emergency, an unexcused absence may be excused at FYC Directors discretion.
- b. FYC members are permitted 2 excused absences per semester.
 - i. Members who exceed this limit may be subject to removal from the council per the FYC Director's discretion.

E. Attendance policy of FYC Directors are as outlined:

- a. FYC Directors are permitted 0 unexcused absences per semester:
 - i. FYC Directors who exceed this will not receive any annual compensation and may be subject to removal from FYC per Chapter 5 Section 3 – Removal of Officers.

- ii. An unexcused absence is considered any absence without notice to the other FYC Director or council.
- iii. In the event of an emergency, an unexcused absence may be excused at the Senate Speaker's discretion.

F. Committee placement guidelines are as outlined:

- a. To tailor to each FYC member's interests and goals, they will choose to join one of the following committees. Committee selections are not permanent, and members are encouraged to switch or work between committees:
 - i. Legislative Committee: allows FYC members to focus on drafting legislation, working alongside Senators, and presenting their legislation in front of the Senate.
 - ii. Public Relations Committee: allows FYC members to promote legislation, events, surveys, FYC highlights via fliers and online platforms.
 - iii. Event Planning Committee: allows FYC members to brainstorm, plan, and set up campus-wide events for all students to enjoy.

Article IV - The Judicial Branch

Section 1 – Authority & Structure

A. All Judicial Authority of UMKC SGA shall be vested within a single deliberative body, the UMKC Supreme Court.

B. The UMKC Supreme Court shall operate pursuant to the UMKC SGA Judicial Rules of Procedure (SGA J. R. P.), the Collected Rules & Regulations of the University of Missouri System, all laws of the State of Missouri, and all laws of the United States of America.

Section 2 – Judicial Bylaws

A. The Judicial Branch shall adopt bylaws not to conflict with this Constitution which shall provide for the procedure process of the Court.

B. The bylaws adopted are deemed necessary and proper for the conduct of business of the Judicial Branch and shall be enacted upon approval of the Court. C. The bylaws shall take immediate effect upon enactment.

D. The bylaws shall be entitled the UMKC SGA Judicial Rules of Procedure (SGA J.R.P.)

E. The SGA J.R.P. shall be posted to RooGroups when adopted.

Section 3 – The UMKC Supreme Court

A. The UMKC Supreme Court shall consist of one (1) Chief Justice and six (6) Associate Justices.

1. The SGA President shall nominate students for each of the seven (7) Justice positions of the Court, subject to confirmation by the SGA Student Senate and its procedures.

2. No member of the SGA Student Senate may concurrently serve as a Justice on the UMKC Supreme Court

3. A complete, up-to-date list of all the Justices, and the date in which they took office, must be maintained and available to view on Roogroups.

B. In order for a judicial nominee to be seated on the Court, they must be confirmed by the SGA Student Senate. Confirmation of the Chief Justice shall require a Two Thirds (2/3) Majority Vote by the SGA Student Senate. Confirmation of an Associate Justice shall require a simple majority (51%) vote by the SGA Senate. Failure to be confirmed does not bar the SGA President from nominating that individual again. C. All Justices shall be presumed competent to adjudicate all cases brought before the Court.

D. Any Justice may be challenged prior to the hearing of individual cases: 1. Any challenge of a Justice must be made in writing and filed with the Chief Justice, the SGA President, the Director of Office of Student Involvement, and the Vice Provost for Student Affairs and Dean of Students.

2. Any challenge of the Chief Justice must be made in writing and filed with the SGA President, and the Dean of Students and Vice Provost of Student Affairs. 3. In the event of a challenge being filed, the Chief Justice must schedule a hearing to determine the suitability of the Associate Justice challenged to hear the case at issue within one (1) week of the filing of the challenge in question. 4. The burden of proof rests upon the challenging party, which must prove by clear and convincing evidence that the Justice challenged cannot impartially hear the case before the Court.

5. The Justices not subject to the challenge at-issue shall hear the challenge and render a decision as to the challenged Justice's suitability within 24 hours after the conclusion of the hearing.

6. The Court's Decision must be submitted in writing by the Chief Justice to the challenging party, the Associate Justice challenged, the SGA President and the Dean of Students and Vice Provost of Student Affairs.

7. If the Court's Decision upholds the challenge, the Justice challenged shall not participate in the hearing or the case's deliberations, or the Court's decision of that case.

E. Any Justice may resign of their own will during their term. Such a resignation must be submitted in writing to the Chief Justice, SGA President, and the Director of the Office of Student Involvement.

F. In the event of a vacancy on the Court, the SGA President shall immediately nominate a replacement to complete the term of the vacant position subject to the confirmation process provided for the position in this Constitution.

G. The Supreme Court shall schedule a hearing for a case within two (2) weeks of receiving the petition.

H. The Supreme Court shall release its opinion in the case within two (2) weeks after its hearing of the case.

Section 4 – Requirements for Office

- A. The Chief Justice must be a law student at the time of their nomination. B. Members of the UMKC Supreme Court must meet the minimum eligibility requirements of a cumulative GPA of 2.5 and be enrolled in at least six (6) credit hours, must not be on any form of student conduct disciplinary or honor code probation. The Requirements to be enrolled in six (6) credit hours shall be waived for students in doctoral programs who have completed their formal degree coursework, have passed their comprehensive or matriculation examinations, and are continuously enrolled in at least one hour of research in the Fall and Spring Semesters.
- C. No member of the Court shall hold more than one position at a time, or concurrently serve as a Student Senator, SGA Executive, or Committee Member of the SAFC.

Section 5 – Term of Office

- A. Appointments as Chief Justice shall last for two (2) years.
- B. Appointments as Associate Justice shall last for one (1) year.
- C. Any Associate Justice may be reappointed.
- D. The Term of Office begins on the day on which the Justice is confirmed by the Student Senate

Section 6 – Jurisdiction of the UMKC Supreme Court

- A. The UMKC Supreme Court shall have original jurisdiction that extends to any case or controversy involving any of the following matters:
1. Questions arising under the UMKC SGA Constitution;
 2. Questions arising under any Constitution of a Divisional or Organizational Council;
 3. Questions arising under the governing documents of any chartered Student Organization;

4. Questions presented to the Court by the Vice Provost for Student Affairs and Dean of Students;
5. Questions presented to the Court by the Director of the Office of Student Involvement;
6. Disputes presented to the Court by the Vice Provost for Student Affairs and Dean of Students; and
7. Disputes brought by Divisional or Organizational Councils, or by Chartered Student Organizations of enacted Senate Resolutions, but not Senate Allocations or Senate Proclamations.

B. The UMKC Supreme Court shall have appellate jurisdiction that extends to any case or controversy involving any of the following matters:

1. A disciplinary determination of the Electoral Commission.

Article V - Initiatives, Referendums & Recalls

Section 1 – The Student Body

A. The Student Body reserves the power to:

1. Propose any act, measure, or motion;
2. Propose and enact amendments to the UMKC SGA Constitution by initiative independent of the Student Senate;
3. Adopt or reject any measure, act, or motion passed by the Student Senate by referendum; and
4. Recall any member of the Student Senate or the SGA Executive Council.

Section 2 – Petitions

A. An initiative, referendum, or recall process must be initiated by a written petition of which all signatories are qualified electors of the student body.

1. A petition for a Constitutional Amendment must be signed by at least five (5) percent of the total student body enrollment at the University of Missouri – Kansas City.

2. A petition of initiative or referendum must be signed by at least twenty-five (25) percent of the total votes cast for all SGA Presidential candidates running in the most recent election.

3. Petitions for recall shall be signed by at least fifty (50) percent of the total number of votes cast for all candidates running for said position in the most recent election. B. Each initiative petition must contain an enacting clause and the full text of the proposed measure.

1. Petitions may not contain more than one subject.

2. Each petition must be voted on separately.

3. Initiative petitions shall be passed by a majority vote of the electorate.

C. A Petition for recall must:

1. State the reasons for the recall;

2. Not exceed two-hundred (200) words; and

3. Pass by a majority of those voting.

D. Petitions for Constitutional and Bylaw changes require a student body vote of two thirds ($2/3$) majority of those voting to pass. All other petitions require a three-fourths ($3/4$) majority vote of the student body.

E. All petitions must contain:

1. Signature of the individual submitting the petition;

2. Signature of the Director of the Office of Student Involvement;

3. The Office of Student Involvement stamp with a visible date of when it was received.

F. All petitions shall be sent to the Director of the Office of Student Involvement. G.

A copy of the signed petition shall be filed with the Director of Office of Student Involvement, the SGA Vice President, and the SGA President.

1. The SGA President shall verify petitions within two (2) weeks of filing. a. Once verification has been completed, all Senators must be provided a copy of the petition and a brief description of the cause and/or purpose of the petition, as

well as, any grounds for which an issue has been raised regarding the validity of the petition.

2. Petitions shall be voted on by the entire Student Body-unless good cause is shown no later than one (1) month from the date the petition was filed.

3. The date of the election(s) shall be determined by the Student Senate. 4.

Advertising of initiatives, referendums, and recalls shall begin at minimum two (2) full school weeks prior to the date of the election.

Article VI - Code of Ethics

Section 1 – Purpose

A. A Code of Ethics serves as an overarching statement for other policies that establish standards of integrity, respect, and accountability.

B. A Code of Ethics should outline the process and mechanism for implementing the defined culture and values within UMKC SGA from top to bottom.

Section 2 – Statement of Personal & Professional Standards of Conduct

A. It is the intent of the UMKC SGA to strive for the highest ethical conduct from all members of the Executive Council, Student Senate, UMKC Supreme Court, Electoral Commission, and Student Activity Fee Committee.

B. In an effort to achieve these standards, each member of SGA shall acknowledge the following adopted Code of Ethics and shall uphold these values inside and outside of UMKC SGA.

Section 3 – Statement of Compliance

A. We agree to abide by all regulations described in the Guidelines for Recognized Student Organizations, all University policies, in addition to all federal state and local laws.

Section 4 – Notice of Non-Discrimination

A. This organization shall not discriminate on the basis of race, color, national origin, ancestry, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, disability, protected veteran status, and any other status protected by applicable state or federal law.

Section 5 – Anti-Hazing Statement

A. Hazing is strictly prohibited in the State of Missouri and by the University. Hazing is defined as any willful act, occurring on or off campus of an educational institution, directed against a student or a prospective member of an organization operating under the sanction of an educational institution, that recklessly endangers the mental or physical health or safety of a student or prospective member of an organization operating under the sanction of an educational institution, that recklessly endangers the mental or physical health or safety of a student or prospective member for the purpose of initiation or admission into or continued membership in any such organization. Acts of hazing include, but are not limited to:

1. Any activity that recklessly endangers the physical health or safety of the student or prospective member, including but not limited to physical health or safety of the student or prospective member, including but not limited to physical brutality, whipping, beating, branding, exposure to the elements, forced consumption of any food, liquor, drug, or other substances.
2. Any activity that endangers the mental health of the student or prospective member, including but not limited to sleep deprivation, physical confinement, or other extreme stress inducing activity.
3. Any activity that requires the student or prospective member to perform a duty or task which involves a violation of the criminal laws of this state or any political subdivision in this state. Hazing is a Class C Felony in the State of Missouri.

Section 6 – Statement of SGA Core Standards

A. The following are ideals for members of the SGA to embody:

1. Integrity – Members shall act with personal and professional integrity;
2. Respect – Members shall respect others and support and protect diversity;
3. Loyalty – Members shall be loyal to the Students of the University and SGA’s Mission;
4. Transparency – Members shall embrace candor and openness about SGA’s activities and operations;
5. Duty – Members shall adhere to their commission as representatives of students; and
6. Compliance – Members shall comply with SGA’s ethical code, the SGA Constitution, and any adopted Bylaws of their Governing branch, the Rules and Regulations of the Office of Student Involvement, the Collected Rules and Regulations of the University of Missouri, as well as federal, state, and local laws.

Article VII - Amendments

Section 1 – Amending the Constitution

A. This Constitution shall reflect the current working order of the UMKC SGA and is intended to be flexible and evolve with the governing body; necessarily, this means that this Constitution shall not preclude changes that would otherwise improve the effectiveness of its governance. As such, this Constitution may be amended subject to the procedures provided herein.

Section 2 – Procedure

A. No proposed change to any of the subsequent processes shall be enacted unless they are replaced by a change that is sufficient to ensure the property effectiveness of this Constitution.

B. This Constitution may be amended by:

1. An initiative as provided by this Constitution;
2. Recommendation of the Constitution and a favorable three-fourths (3/4) majority

vote of the Senate; or

3. A proposal by any member of the Senate subject to passage by a three fourths (3/4) majority vote of the Senate.

C. The Student Senate shall review this Constitution on an annual basis with the express purpose of remedying any provision found to be unworkable, deficient, or in need of updating.

University of Missouri- Kansas City

Student Government Association Bylaws

CHAPTER 1: MEMBERSHIP

A. The Student Senate shall be composed of students from the University of Missouri – Kansas City who meet the requirements outlined in Article I, Section 3, Clause D.

B. The Student Senate shall not exceed thirty-eight (38) members at any given time and shall be divided by Divisional Council, Organizational Council, At-Large Senators, and a single seat for the Speaker.

C. All new and returning Senators shall undergo a training session on the Constitution, Senate Bylaws, Robert’s Rules of Order, diversity training, and a legislative workshop led by the Speaker or Guest Speaker before the beginning of the new legislative session.

D. The Speaker of the Senate shall set up training sessions for newly elected or appointed Senators throughout the term as soon as possible after they are selected.

CHAPTER 2: POWERS AND DUTIES OF OFFICERS

Section 1 - Speaker of Senate

A. Speaker of the Senate.

- a. The Speaker of the Senate shall fulfill their duties under Article III, Section 10, Clause B of the UMKC SGA Constitution. They shall serve as a non-voting member of all standing committees but may cast a vote in the

event of a tie.

- b. The Speaker of the Senate shall be allowed to create committees they deem necessary, with majority approval of the Senate, and shall perform other duties to ensure the efficient and effective operation of the legislative branch.
- c. The Speaker of the Senate shall prepare proposed legislation for presentation to the Senate and shall see to the delivery of passed legislation to the Student Body President (when their signature is required) within 24 hours of passage by the Student Senate.
- d. As the presiding officer, the Speaker shall remain impartial and fair whilst presiding over Senate meetings and shall not participate in the debate process.

Section 2: Speaker Pro Tempore

A. The Speaker Pro Tempore:

- a. The Speaker Pro Tempore shall preside over the Senate meetings when the Speaker of the Senate is not present at the meeting or if the Speaker of the Senate is the author of legislation being considered. In cases where both the Speaker and Speaker Pro Tempore are either absent or disqualified from presiding, the Speaker of the Senate shall appoint, subject to majority approval of Senate, a member to preside temporarily.
 - i. In cases where both the Speaker and Speaker Pro Tempore are either absent or disqualified from presiding, the Speaker of the Senate shall appoint, subject to majority approval of Senate, a member to preside temporarily.
 - ii. When presiding, the Speaker Pro Tempore shall remain impartial and fair whilst presiding over Senate meetings and shall not participate in the debate process except to make a legislative clarification or to assist senators with language usage
- b. The Speaker Pro Tempore shall advise the Speaker of the Senate on needed

offices and perform other duties assigned to them by the Speaker of the Senate to ensure the efficient and effective operation of the Student Senate.

CHAPTER 3: COMMITTEES

Section 1 - Standing Committees

A. Appointment of Committee Members

1. Each Senator must serve on one committee, appointed by the Speaker of the Senate

B. Committee Quorum

1. A majority of members are required to be present for official decisions to be made by the committee.
2. The committee's chair shall have the authority to temporarily appoint members to its committee with the approval of the Speaker of the Senate.

C. Committee Attendance

1. To be considered a senator in good standing, any absences from a committee must be communicated to the chair of said committee before the agreed-upon start time of each committee meeting.
 - a. Any unexcused absence shall affect the Senator's standing regarding attendance as laid out in the constitution

D. Ad Hoc Committees

1. The Speaker of the Senate shall create and organize all ad hoc committees with the majority approval of the Student Senate, as the need arises, to carry out specific tasks; at the completion of which the committee shall be suspended. The Speaker of the Senate shall appoint the chairs of these committees.
 - a. The task shall be clearly laid out in the motion.
 - b. The Senate shall debate and vote on the motion as laid out in Article IV, Section d.
 - c. If the committee is established, the Speaker shall appoint the chair, subject

- to a majority (51%) approval vote from the senate.
- d. The committee may vote by a simple majority to dissolve itself when their work is complete, or by a $\frac{2}{3}$ majority vote at any time from the Senate.

CHAPTER 4: OPERATING PROCEDURES

Section 1 - Senate Meeting Format

- A. The format and Structure of Senate Meetings
 - a. Call to Order
 - b. Attendance
 - i. Shall be taken by voice
 - ii. The quorum must be established and announced by the Internal Affairs Director
 - c. Reports
 - i. Committees
 - ii. Executive Board Reports
 1. Each Executive Member's report shall not last longer than five (5) minutes.
 - d. Guest Speaker(s) [if applicable]
 - i. The Legislative Board may motion to have a Guest Speaker at any meeting with a majority (51%) vote.
 - e. Unfinished Business
 - i. Any business left unfinished from previous meetings
 1. Second read for bills or tabled business
 - f. New Business
 - i. Any new business
 1. First read for bills or introducing a new main motion
 - g. Open Forum
 - h. Adjournment

Section 2 - Proposed Legislation

A. Legislation can be authored by any Senator. The Speaker of the Senate, and First Year Council members can author legislation but must abide to the following procedures:

1. First Year Council members must either co-author the legislation with at least one Senator and have at least one Senator sponsor, or they may author the legislation and have at least two Senator co-sponsors.

2. The Speaker must only author legislation with probable cause.
3. The Senate may discuss the probable cause for the legislation or entreat the Judicial Branch's opinion on whether probable cause for the legislation exists.
4. Probable cause includes, but is not limited to, legislation that benefits or protects the interest of the student body.

B. Proposed legislation must be sponsored by at least one Senator. The author of the bill will be considered a sponsor, except with legislation in which they are deemed conflict of interest, in regard to Chapter 5, Section 2 of the Student Senate Bylaws.

1. A sponsor shall be a Senator who has agreed to vote and support the bill prior to the second reading and final vote of the bill.
2. All legislation must have at least one sponsor before being submitted for first read.
 - a. Sponsors may be added up until the Second Reading of the legislation is presented

D. Any Senator submitting a Senate proposal or resolution shall type the legislation on the form electronically provided by the Speaker of the Senate. The proposal must be submitted to the Speaker of the Senate, who shall then number and date the proposed legislation and refer the legislation to the appropriate committee(s).

1. Once the legislation has been submitted to the Speaker of the Senate for first reading, it shall not be altered until after its presentation to the Senate.
2. After the first reading of a legislation, edits may be made to the legislation until it is submitted for second reading.

E. When the bill is introduced in the first reading, the sponsor of the bill shall give a general statement on the bill, limited to two minutes.

F. The legislation shall then be considered as Legislation in Committee and proceed to be read and considered by the proper committee.

Section 3 - Legislation in Committee

- A. Once assigned to the proper committee(s) by the Speaker of the Senate, the specified committee(s) will consider the legislation. A sponsor or author of the proposed legislation shall be given an opportunity to present his or her bill to the committee, but the process of consideration will occur regardless of the sponsor's or author's attendance.
 - a. If they are present, they shall be given two (2) minutes to present on the bill, followed by a questioning period by senators on the committee.
- B. Once the presentation and questioning are completed, or if the author is not present, the committee will then debate the legislation in the process as laid out in Section d.
 - a. The committee shall assist in making sure the legislation is prepared through ensuring that the legislation is needed, is well-written, and can offer amendments to make sure the legislation can accomplish a goal.
- C. A Student Senator may present his or her bill to multiple committees at the discretion of the Speaker of the Senate or Committee Chair. All legislation in committee must be returned to the Speaker of the Senate by the committee chair within the time frame specified by the Speaker of the Senate to be placed on the agenda under the Second Reading of the legislation. All proposed legislation should be submitted to the Senate by the committee in writing with any amendments and a recommendation concerning the adoption of the proposed legislation. The bill shall then be treated under Section 4, Clause A.
- D. Each committee that has been assigned legislation will make their official recommendation to the Senate during their respective committee reports, either recommending that said legislation be adopted or that it be voted down, and the rationale behind this recommendation.

Section 4 - Parliamentary Procedure

A. Reading of the bill shall proceed in the following manner:

1. The First Reading

- a. The author or sponsor shall read the title and content of the legislation with an opening statement limited to five (5) minutes.
- b. Technical, non-debatable questions shall be asked of the author. No amendments shall be allowed during technical, non-debatable questioning
- c. The Speaker of the Senate will assign the bill to a committee for approval.

2. The Second Reading and Vote

- a. The committee to which the bill was referred shall make its report.
- b. Debate on the bill shall follow under the rules in Section 4, Clause B.
- c. After debate, the sponsor(s) of the bill shall give a closing statement limited to five minutes.
- d. A vote by acclamation shall be taken on the proposed legislation, unless a Student Senator objects, in which case the Internal Affairs Director shall take a roll call vote
- e. Passed legislation shall be treated as outlined in Section 5, Clause A.

B. Debate.

1. The proposed legislation shall be debated with the following procedure:

- a. Words of affirmation, words of negation, and words of abstention.
- b. All Senators shall be given the opportunity to speak. The chair shall give priority to Senators who have not yet spoken to the bill or motion currently on the floor. Debate shall be limited to three (3) minutes per Senator.

2. A Senator who has the floor does not relinquish the floor unless the Senator specifically yields their remaining time to another Senator or is directed by the chair that their time has expired.

C. Amendments.

1. Amendments can only be made by non-authors during committee meetings

and second readings.

2. Amendments must be submitted to the Speaker of the Senate, who will amend the bill before the end of the debate period. The amendment must be relevant to the proposal.
3. Once a Senator has submitted the amendment to the Speaker of the Senate and the chair recognizes the Senator, the bill sponsor(s) shall be given time to respond to the amendment.
4. If deemed a “friendly amendment” by the bill’s sponsor(s), the amendment shall be considered automatically adopted.
5. If not deemed a “friendly amendment”, the amendment shall then be debated under the rules in Section 4, Clause B of these Bylaws.
6. All amendments require a simple three-fourths (3/4ths) majority of vote from the Student Senate to be accepted, with the exception of Senate Resolutions, which requires a two-thirds (2/3rds) vote in support for acceptance. All votes on amendments shall follow the provisions as determined in Section 4, Clause D.

D. Voting

A. The minimum vote required to pass a Senate Allocation, a Senate Resolution, a Senate Improvement or a Support Resolution shall be a simple majority of “voting” Senators on the resolution at hand.

1. “Voting” Senators shall be defined as the number of Senators whose vote is “aye” or “nay.”
2. Those Senators who choose to abstain, by definition, are not voting; and therefore, shall not be included in the “voting” Senators.
3. “Conflict of interest” shall not be considered a vote.
4. Furthermore, the Senate shall not make a final decision (pass or fail) on any voting matters at hand if quorum is not met. If it is not met, the matter shall be postponed until the next Senate meeting.

5. Senate Quorum: 2/3 of Senate members are required to be present for official decisions to be made by the Senate.

Section 5 - Passed, Partially Vetoed, Vetoed Legislation

A. Passed Legislation.

1. Following Senate approval, the Speaker of the Senate will submit the legislation to the desk of the President.
2. If the President approves the legislation, they will sign it into immediate effect.
3. In the event that the President partially vetos the legislation, it shall be treated under Section 5, Clause B. If the President fully vetos the legislation, it shall be treated under Section 5, Clause C.

B. Partially Vetoed Legislation.

1. Partially vetoed legislation will be returned to the Senate with proposed changes.
2. Debate shall proceed under Section 4, Clause B.
3. If the override of the partial veto succeeds by 2/3 majority, the legislation will return to its original language.
4. If the override of the partial veto fails, the legislation will go into effect including the proposed changes immediately.

C. Vetoed Legislation.

1. Vetoed legislation shall be placed under new business on the agenda of the next Senate meeting following the veto.
2. The Student Body President shall give the first pro speech followed by the sponsor(s) of the bill with the first con, both limited to five minutes.
3. Debate shall then follow under Section 4, Clause B.
4. A Senator, who is not disqualified due to conflict of interest, may not abstain from the roll call vote.
5. If the veto is overridden, the legislation will go into effect immediately. If the override fails, the legislation is not enacted in any form, but this action does not

preclude same or similar proposals from being reintroduced into first reading.

CHAPTER 5: STANDING RULES

Section 1: Suspending Rules

A. Any rule in these bylaws may be temporarily suspended by a two-thirds vote of those Senators present, unless expressly prohibited by these bylaws.

Section 2: Conflict of Interest

A. When a Senator cannot evaluate an allocation in an objective manner, the Senator must vote conflict of interest.

B. It is the responsibility of the Senate to determine whether or not there is a conflict of interest with any of its members.

C. A Senator can make a motion to vote on whether or not a conflict of interest has arisen. A conflict of interest will be determined by a two-thirds vote. D. Debate should follow under the rules in Section 4, Clause B.

E. If no motion is made or the vote to determine whether a conflict of interest has arisen fails, then all Senators are eligible to vote.

Section 3: Impeachment

A. Any member of SGA may be impeached and removed from their position by the Senate for any of the following reasons:

- a. Violating the SGA Constitution, Branch Bylaws, or Robert's Rules of Order.
- b. Dishonestly
- c. Failure of duties

B. Procedure:

- a. An Impeachment petition must be written by a Senator in good standing which clearly outlines the charge(s) against the defendant.
 - i. The petition shall include the name(s) of the officer(s) charged and shall state specific instances of officer conduct alleged to be Constitutional violations, dishonesty, or nonperformance of duty.

- b. One-third ($\frac{1}{3}$) of the Senate must sign on to support the petition for it to be introduced, and the signatures must be on the petition when submitted
- c. The petition shall be submitted to the entire Legislative Board, the Faculty Advisor, and defendant.
- d. At the next scheduled Senate meeting, the impeachment petition shall be placed under new business, and the lead petitioner shall read the charges to the senate
 - i. There are to be no questions or debate
- e. At the next regular meeting after the charges have been read, the trial shall occur.
 - i. This shall be the only item of business, all other business, unfinished and new, shall be tabled.
 - ii. The Chief Justice shall preside over the impeachment trial
 - 1. Both sides shall submit all evidence to the opposing side and the Chief Justice at least one (1) week before the trial for it to be used in their case
 - 2. If the petition is against the Chief Justice, then the most senior Associate Justice shall preside
 - iii. The petitioner shall have 20 minutes to make their case to the Senate, focusing only on the charges as outlined in their petition and evidence to support their charge.
 - iv. The defendant shall then have 20 minutes to make their case to the Senate, focusing only on the charges as outlined in the petition against them and evidence to support their defense.
 - v. The petitioner shall then have 5 minutes for a rebuttal.
 - vi. After which, the defendant shall have 5 minutes for a rebuttal.
 - vii. Both the petitioner and defendant shall leave the chambers and the Senate shall then debate on adoption of the impeachment petition.

1. Debate shall follow the procedure as laid out in Section D.
 2. Debate shall adhere solely to the content of the impeachment petition and evidence presented
- viii. At the conclusion of debate, the Senate shall vote on whether to adopt the impeachment petition, thus removing the accused person from office, or to not adopt the petition, thus keeping the accused person in office; adoption of an impeachment petition shall require a $\frac{3}{4}$ (75%) supermajority vote from the Senate
- ix. The petitioner and defendant shall then be called back in, and the vote result announced
1. If the Senate votes to adopt the petition, the removal of the person shall take place immediately.
 - a. If the petition was against the Speaker, at the next scheduled meeting, the Senate shall elect a new Speaker
 - b. If the petition was against a Senator, the Speaker shall within 48 hours, notify the council the Senator represented of the removal, and thus, vacancy.

Section 4: Parliamentary Authority

A. The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Student Senate in all cases to which they are applicable and in which they are not in conflict with these bylaws, The UMKC SGA Constitution, and any special rules of order the Student Senate may adopt.