FACULTY HANDBOOK¹

- 1. Introduction
 - About this handbook
 - Welcome from Provost Lundgren
 - Welcome from the Faculty Senate Executive Committee Coming Soon
- 2. UMKC and the University of Missouri System
 - The University of Missouri System
 - Video Overview of the UM System Leadership Structure
 - <u>UM System Organizational Chart</u>
 - About UMKC
 - Mission, Vision, Values
 - UMKC History Overview
 - Our Campus History Details (Book: A Pearl of Great Value)
 - UMKC Strategic Plan

3. UMKC Organizational Structure and Governance

- UMKC Leadership Overview
- Chancellor's Office
- Provost's Office
- Faculty Senate
- UMKC Bylaws
- UMKC School and Conservatory Bylaws

4. University Policies

- The Collected Rules and Regulations of the University of Missouri
- UMKC Academic Policy Library

5. Faculty Rights and Responsibilities

- Academic Freedom
- Academic Grievance Procedure
- Free Expression
- UMKC Guiding Principles for Free Expression
- Personal Conduct of University Employees
- Standards of Faculty Conduct
- UMKC Code of Conduct
- UM System Policy on Conflict of Interest
- UMKC Conflict of Interest Policies and Procedures
- UMKC Faculty Engagement Policy
- Shared Governance: Overview
- Shared Governance: Get Involved

¹ The Faculty Handbook is effective as of September 1, 2024.

- 6. Faculty Awards and Recognitions
 - UM system Awards for Faculty
 - UMKC Faculty Awards
 - Curators' Distinguished Professorships
 - Endowed Chairs and Professorships
 - Emeritus Status Designation

7. Faculty Workload

- Faculty Workload Overview and Policies
- MyVITA; Faculty Activity Reporting System
- Tenured and Tenure-Track Faculty Workload Policy
- Non Tenure-Track Faculty Workload Policy
- 8. Promotion & Tenure: Policies Pertaining to Tenured and Tenure-Track Faculty
 - Academic Tenure Regulations
 - Policies Governing the Application of Tenure
 - Extension of Probationary Period
 - Policies and Procedures for Promotion and Tenure
 - UMKC-Specific policies:
 - i. General Information on UMKC Processes
 - ii. Campus Promotion and Tenure Committee
 - iii. Chancellor's Memorandum #35.05
 - iv. UMKC Guidelines on Mid Probationary Period Review (found on the Faculty Performance and Evaluation page)
 - UMKC Academic Unit-Specific Promotion and Tenure Policies
- 9. Policies Pertaining to Non Tenure-Track Faculty
 - Appointment, Evaluation, and Workload
 - Promotion of ranked non tenure-track faculty
 - UMKC Guidelines on Promotion of Ranked Non Tenure-Track Faculty (<u>found</u> on the <u>Promotion and Tenure page</u>)

10. Faculty Leaves

- Professional and Personal Leaves
- Family and Medical Leave

11. Resources for Student's Success

- Student Success Overview
- Roo Wellness
- Accessibility Services
- Counseling Services
- Health Services
- Roo Advising UMKC Connect

- UMKC Code of Conduct
- Guiding Principles for Free Expression

12. Working with Graduate Students

- School of Graduate Studies
- Graduate and Doctoral Faculty Status

13. Teaching: Expectations and Resources

- Center for Advancing Faculty Excellence
- CAFE Peer-Observation Program
- Academic Calendar
- Technology Resources for Faculty
- Required Syllabus Components
- Syllabus Generator
- Canvas LMS
- Support with Academic Technology
- Accessibility of course materials
- Teaching Online Courses: Instructor Resources
 - i. Requirement for instructor certification
 - ii. Requirement for course review
- <u>UMKC Grading Policy</u>
- Faculty Engagement Policy
- UMKC Attendance Policy
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14. Research

- Overview
- CAFE Research and Creativity Support Programs
- Office of Research Services
- Office of Research Development
- Pre-Award Services
- Post-Award Services
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15. General Resources and Support for Faculty

- UMKC Center for Advancing Faculty Excellence (CAFE)
- The Faculty Commons²
- Faculty Ombuds
- Campus Mediation Services
- <u>Faculty Excellence Homepage</u> (contains links to myHR, myVITA, and more)
- Faculty Services UMKC University Libraries

² Signing in with your SSO will give full access to the CAFE intranet